

# Strategic Action Plan: Reading Throughout the Content Areas

School: Central Middle School

Year: 2019-2020

Implementation Goal:	By November 1, 2019, all content area teachers will regularly provide explicit instruction of key academic vocabulary words (Principle 3, Practice 1).
Desired Student Impact:	Through explicit instruction of key vocabulary words across the content areas, we expect mean RIT scores of each grade level to increase 5 points on the NWEA MAP Test.
Baseline Data:	May 2019, end-year RIT scores on NWEA MAP Reading Test: <ul style="list-style-type: none"><li>- 6th Grade: 210.8</li><li>- 7th Grade: 213.2</li><li>- 8th Grade: 215.1</li></ul>

Implementation Stage	Specific Action Step	Due Date	Manager <i>Who is in charge?</i>	Measurement <i>What evidence will determine whether this step has been completed?</i>	Needs <i>What resources do we need to be successful?</i>	Notes and Comments
<b>Plan</b>  <i>What needs to happen before we implement new practices?</i>	Teachers will receive initial PD on the Essential Words Routine.	08/15/2019	Principal & IC schedule & coordinate	Teacher sign-in sheets	Reserve library, get supplies and handouts ready	Need a plan for make-up PD
	Teachers will collaborate to identify essential words and create vocabulary maps for the initial modeling of the strategy.	08/16/19	Department Chairs & IC will verify	Lesson plans Example vocabulary maps	Vocabulary map template (digital and paper)	
	Teachers will receive initial PD on the Frayer Model.	01/17/20	Principal & IC schedule & coordinate	Teacher sign-in sheets	Reserve library, get supplies and handouts ready	Need a plan for make-up PD
	Teachers will collaborate to identify a few key words for the initial modeling of the strategy.	01/17/20	Department Chairs & IC will verify	Lesson Plans Example Frayer Models	Frayer Model template (digital and paper)	

Implementation Stage	Specific Action Step	Due Date	Manager <i>Who is in charge?</i>	Measurement <i>What evidence will determine whether this step has been completed?</i>	Needs <i>What resources do we need to be successful?</i>	Notes and Comments
<b>Implement</b> <i>How and when do we expect to roll out new practices?</i>	Teachers will explicitly introduce the Essential Words Routine through modeling.	08/30/19	Department Chairs & IC will verify	Lesson Plans Observations/Walk-thru	Observation form	Teachers can observe one another
	Teachers will collaborate to create vocabulary maps for each lesson unit/cycle.	Ongoing, each 6-week grading period	Department Chairs & IC will verify	Lesson Plans Observations/Walk-thru Sample vocab. maps		
	Teachers will explicitly introduce the Frayer Model through modeling.	01/24/20	Department Chairs & IC will verify	Lesson Plans Observations/Walk-thru	Observation form	Teachers can observe one another
	Teachers will collaborate to identify key words for Frayer Models for each lesson unit/cycle.	Ongoing, each 6-week grading period	Department Chairs & IC will verify	Lesson Plans Observations/Walk-thru Sample Frayer Models		

Implementation Stage	Specific Action Step	Due Date	Manager <i>Who is in charge?</i>	Measurement <i>What evidence will determine whether this step has been completed?</i>	Needs <i>What resources do we need to be successful?</i>	Notes and Comments
<b>Monitor and Reflect</b> <i>Have we accomplished what we intended? How well have we done what we intended?</i>	Instructional leaders will conduct classroom walk-throughs to check for fidelity of implementation	Every 2-3 weeks	Principal & IC	Completed observation forms	Observation form	ONGOING
	Content area teachers will observe each other and provide feedback or reflect on their observation	Monthly beginning October 7, 2019	Department chairs	Observation schedule  Notes from observations (what teachers noticed, feedback for teachers, etc.)	Release time for each teacher  Observation reflection form	ONGOING
	Discuss teacher self-observations and walk-throughs done by instructional leaders during PLCs	Monthly during PLC time	Principal & IC	Agendas and notes from PLC meetings	Put on PLC meeting calendar	ONGOING

Implementation Stage	Specific Action Step	Due Date	Manager <i>Who is in charge?</i>	Measurement <i>What evidence will determine whether this step has been completed?</i>	Needs <i>What resources do we need to be successful?</i>	Notes and Comments
<b>Refine</b> <i>How can we improve our implementation?</i>	Implement student data notebooks. Discuss student progress during data/dept. meetings.	Ongoing (every 6 weeks)	Department chairs	Monthly collection of student work samples to monitor progress and understanding (Spring = Frayer Model samples)	For Fall semester each department selects what type of student work is best measure of progress	MAP scores used for progress monitoring
	Provide individual feedback and coaching sessions to teachers after conducting observations	Monthly	Principal & IC	Observation forms and notes		ONGOING  Develop plan for teachers who request extra assistance
	Teachers will meet monthly with district IC during staff meeting	Monthly	District IC Campus IC	District Support Calendar	Lesson plans; Lists of vocabulary words; Student examples	Discussion will focus on selecting appropriate vocab & implementing the strategy